

# Amherst School (Academy) Trust

## Admissions Policy 2019

### Admissions Arrangements 2019

Our current facilities allow for a maximum of 384 pupils and there are no plans to expand the school. The published admission number per year group for Amherst School (Academy) Trust is 96. In accordance with legislation, where a child's statement of Special Educational Need (SEN) names Amherst School (Academy) Trust Primary School as the most appropriate school, priority will be given to that child. Before the application of our oversubscription criteria children with a statement of special educational need which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

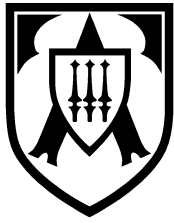
Where there are more applications than the number of remaining places, pupils will be prioritised in accordance with the oversubscription criteria as set out below:-

*a) Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).*

*b) Children attending our linked infant school (Riverhead Infants' School); children moving from Year 2 into Year 3.*

*c) Where the child has a sibling attending the school at the time of entry. In this context a sibling is a brother or sister who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sister and foster brothers and sisters.*

*d) Proximity of the child's home address to the school, with those living nearer being accorded the higher priority. A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardians or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at*



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*two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.*

*Nearness of children's homes to school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for an oversubscribed Community or Voluntary Controlled school, these straight line measurements are used to determine how close each applicant's address is to the school.*

Requests for admission to the school outside of the normal age group should be made to the Headteacher of the school as early as possible in the admissions round associated with that child's date of birth. This will allow the school sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports however there is no legal requirement for this. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept the admission outside the normal point of entry. Applications should be made and will be processed in the same way as all applications for the cohort. Offers will be made in accordance with each school's oversubscription criteria.

After a place has been offered the school reserves the right to withdraw the place in the following circumstance:

1. When a parent has failed to respond to an offer within a reasonable time; or
2. When the parent has failed to notify the school of important changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent.